



Public Health Association of British Columbia
#210 - 1027 Pandora Ave
Victoria, BC V8V 3P6
Phone: (250) 595-8422 Fax: (250) 595-8622
www.phabc.org

The Public Health Association of BC is seeking an individual for a:



Kamloops Farm to School BC Regional Hub Community Animator

PHABC and Farm to School BC are looking for a part-time Community Animator in the Kamloops region to develop a Farm to School Regional Hub, including the formation of a Steering Committee and eight new Farm to School programs.

BACKGROUND

Established in 2007, Farm to School BC (F2SBC) is a diverse and expanding provincial network that promotes, supports, and links F2S activity, policy and programs across the province.

Farm to School (F2S) programs bring healthy, local food into schools, and provide students with hands-on learning opportunities that foster food literacy, all while strengthening the local food system and enhancing school and community connectedness. F2S empowers students and school communities to make informed food choices while contributing to vibrant, sustainable regional food systems that support the health of people, place and planet.

At this time F2SBC is preparing to grow the number of Farm to School programs across the province and develop F2S Regional Hubs in three urban centres. The development of the three Regional Hubs will help foster collaboration and collective impact at the regional level.

The Regional Hub Community Animator will enable and facilitate the development of a Farm to School Regional Hub in the Kamloops Region. The role of the Animator will be to build capacity and resilience within the community around Farm to School, unleashing the creativity of the community and schools in the region to sow the seeds for long term Farm to School success.

The Animator will place local people at the centre of all they do, believing that sustainable solutions are only ever developed when the support of a local community is strongly evident. The Animator will be a change agents in the community, building bridges within the community, among different communities and with the organizations and institutions that are impacting the community. The Animator will invest in relationships that will form the solid foundation for swift and effective future partnership development.

COMMUNITY ANIMATOR FOCUS

Develop a Farm to School Regional Hub Steering Committee

- Working with key local partners, form a Steering Committee with broad representation from education, health, agriculture, community organizations, municipalities, parents, students, etc.;
- Working with the Steering Committee, create a goal and vision for the Regional Hub and establish a set of short term and long term goals around the development of the Regional Hub over the next five years; and
- By **May 29th, 2015** submit a report outlining the Steering Committee membership, governance, goal and vision, short and long term goals and corresponding work plan.

Develop Regional Hub Communication Systems and Network Formation

- Develop and/or support a Regional Hub communication system;
- Develop or enhance relationships between schools, growers, distributors, community agencies, local government, etc. in an effort to build community engagement with the Farm to School Regional Hub;
- Develop or enhance relationships between schools that are currently running Farm to School programs, or components of a Farm to School program; and
- Host at least one networking event in the region for existing and interested F2S programs.

Support the Formation of Eight New F2S Programs

- With grant funding provided, Animator will support the formation of a total of eight new Farm to School programs, utilizing the [Farm to School BC Start-up Grant](#) application process. A minimum of four schools will be required to launch by September 2015. With a focus on vulnerable schools, the Animator will help enable schools to build their F2S team, conduct goal setting, and plan for the implementation of their Farm to School program.

Plan for Regional Hub Sustainability

- Fundraise locally for future F2S Regional Hub Animation (beyond 2015/2016) and for the funding of additional F2S programs in that region in the future; and
- Support Farm to School BC in their evaluation efforts of three new Farm to School Regional Hubs through participation in a focus group process evaluation. Also participate with UBC researchers who are interested in learning more about the impact on the food system through the development of Farm to School Regional Hubs.

Reporting and Sharing Progress

- Participate in monthly teleconference sharing sessions with the two other F2S Regional Hub Animators, led by the F2SBC Provincial Manager;
- Provide monthly short (point form) reports to the F2SBC Provincial Manager on the progress of each of the above listed deliverables;
- Ensure that each of the eight new F2S programs fully complete and submit their progress reports to F2SBC;
- Work with the F2SBC Communications Coordinator to assist F2SBC BC in sharing the story of the development of the F2S Regional Hubs;
- Submit a final report to the F2SBC Provincial Manager in June 2016.

REQUIRED QUALIFICATIONS

- Post-secondary degree, diploma or equivalent work experience;
- Deeply rooted in the community with a minimum of 2 years' experience in community development and/or project management within the Hub region.
- Experience working with networks, coalitions, membership based organizations and municipalities within the Hub region;
- Experience and interest in local/regional food systems, school food, and/or public health;
- Exceptional interpersonal, communications and facilitation skills;
- Ability to work independently, take initiative and assume responsibility with minimal supervision;
- Demonstrated ability to work with a diversity of people and groups;
- Demonstrated ability to manage multiple projects, set priorities and meet deadlines; and
- Possess a fundamental respect for all whom they meet and encounter through their work.

MAXIMUM CONTRACT FUNDING

There is a maximum part-time contract amount available of \$30,000 between January 2015-June 2016.

Information Required from Bidders:

If you are interested in applying for this contract position, please email your cover letter, resume and budget to: farmtoschoolbc@gmail.com by **Tuesday December 16th at 4:00pm.**

1. Cover letter
 - Identifying your education background, roles and experiences related to this position, and an explanation of why you would be the best candidate for this position.
2. Resume
3. Budget
 - Outline the financial terms and details of the proposal specifying what is included and what is not included, as well as an hourly or daily rate.